



Uniform Policy

Sutton Courtenay Primary School

Approved by the Local Governing Body on: 29th September 2025

Review date: September 2026

Uniform Policy:

Introduction:

At Sutton Courtenay Cof E Primary School, our uniform policy reflects our values and reinforces our school's culture of high expectations and academic achievement. All pupils must dress according to the uniform policy. Our school uniform is important to us. It is one way in which we identify ourselves as a school community and it promotes a strong, cohesive school identity, which supports high standards and expectations in all areas of school life. It promotes harmony between different groups represented in the school, and it enhances security.

Our uniform supplier is Trutex. They supply polo shirts, jumpers, cardigans, full zip fleeces, backpacks, bags, caps and sun hats and these can be purchased either online (link below), or via their shop in Didcot.

[Trutex Schoolwear Didcot | Welcome to Trutex Didcot, a family owned store based in Didcot, Oxfordshire, supplying schoolwear, including uniforms & shoes, and other essential school kit throughout the year.](#)

1. Aims

This policy for **Sutton Courtenay Church of England Primary School** aims to:

- Ensure affordability and value
- Promote equality and inclusion
- Set clear expectations

2. Our School's Legal Duties Under the Equality Act 2010

At Sutton Courtenay Church of England Primary School, we are committed to upholding our responsibilities under the Equality Act 2010, which protects individuals from discrimination based on the following protected characteristics:

- Age
- Sex
- Disability
- Race
- Religion or belief
- Pregnancy and maternity
- Gender reassignment

To ensure our uniform policy is inclusive and non-discriminatory, our school will:

- Avoid gender-specific uniform lists. We will not assign uniform items by sex, allowing all pupils to wear what they feel most comfortable in.
- Ensure uniform affordability. We will make sure that uniform costs are consistent for all pupils, regardless of their choices.
- Respect hair choices. All pupils may have long hair, though we may ask for it to be tied back for safety or hygiene reasons. Pupils may also style their hair in a way that is appropriate for school and helps them feel confident and comfortable.
- Support swimwear adaptations. Pupils may request changes to swimwear for religious reasons.
- Allow religious garments. Pupils may wear headscarves or other religious garments as part of their uniform.
- Make reasonable adjustments. Pupils with sensory or physical needs may adapt their uniform to suit their specific requirements.

We welcome requests for reasonable adaptations to our uniform policy on the grounds of equality. Pupils or their parents/carers should contact the Headteacher should this be needed.

3. Limiting the Cost of School Uniform

At Sutton Courtenay Church of England Primary School, we recognise the importance of ensuring our school uniform is affordable and accessible to all families in our community. In line with statutory guidance from the Department for Education (DfE), we are committed to keeping costs low while maintaining a sense of pride and belonging among our pupils.

We understand that our school serves a diverse community, including families from a range of socio-economic backgrounds. We also acknowledge the views of our parents and carers, and we aim to align our approach with neighbouring schools and others within our trust to ensure consistency and fairness.

To support affordability, we will ensure our uniform is reasonably priced. We will only require items that are cost-effective and widely available. We avoid unnecessary branded or specialist items that limit parents' ability to shop around. Most items of school uniform are generic, e.g. black trousers or skirt, emerald, green shirt, black, smart shoes, and can be purchased from anywhere, e.g. a supermarket. The PE uniform is a plain white t-shirt, black tracksuit bottoms or shorts and trainers - more details below.

Pupils are not allowed to wear fingernail polish or false nails; make-up is not allowed. Pupils may not wear any jewellery except for one watch only (no sound effects or games). Body piercing is prohibited, with the exception of a single, standard ear piercing. No other forms of body piercing will be allowed for any pupil. Pupils are not allowed to have tattoos of any kind on their body.

There will be occasions when the school decides that school uniform is not appropriate e.g. when taking part in a physical activity day or wearing different clothes as a part of a fund-raising event. Parents and carers will be notified in advance of what is the revised dress code on these days.

All children have equal access to wearing school uniform regardless of their culture, race, religion, gender, or disability.

4. Expectations for School Uniform

4.1 Our School's Uniform

At Sutton Courtenay Church of England Primary School, we believe that a simple, practical uniform helps foster a sense of belonging, pride, and equality among pupils. We aim to keep our uniform affordable, inclusive, and suitable for everyday learning and play.

Uniform Items	Notes
Jumper	Emerald green jumper with school logo is available from the school uniform supplier. Plain emerald, green jumper (without the logo) can be purchased from any retailer.
Cardigan	Emerald green jumper with school logo is available from the school uniform supplier. Plain emerald, green cardigan (without the logo) can be purchased from any retailer.
Polo shirt	Emerald green polo shirt with the school logo is available from the school uniform supplier. Plain emerald, green polo shirts (without the logo) can be purchased from any retailer.
Trousers	Black. Can be purchased from any retailer. No side large pockets.
Shorts	Black. Can be purchased from any retailer. No side large pockets. Suitable during summer term/hot weather. No large side pockets.
Skirt/Pinafore	Black. Can be purchased from any retailer.
Tights	Black. Can be purchased from any retailer.
Summer Dress	Green check. Can be purchased from any retailer. Suitable during summer term/hot weather.
Shoes	Plain black. No trainers / casual shoes. No logos. Closed toe and heel shoes only. Can be purchased from any retailer.
Hair ties	Plain ribbons, bows, etc. In school colours (green).
Hijab	Plain green, black, grey or white.

PE Uniform Items	Notes
Jogging bottoms	Plain black jogging bottoms can be purchased from any retailer.
Shorts	Plain black. Can be purchased from any retailer. Suitable during summer term / hot weather.
T-shirt	Plain white T-shirt can be purchased from any retailer.
Sweatshirt	Plain black sweatshirt can be purchased from any retailer.
Trainers	No logos. Can be purchased from any retailers.
Swimwear	When year groups go swimming, they will require swimming trunks / shorts, or a one-piece swimming costume / bathing suit, a swimming cap, and a towel. There are no specific requirements for colours. Please ensure that all swimwear is age appropriate.

Other Uniform Items	Notes
Book Bag or Rucksack	Children are allowed to have a non-school branded bag, however please make sure that all bags are suitable for a primary school environment (take note of any characters, etc., printed on the bags).
Water Bottle	All children should have a water bottle. Please make sure that there are no large logos or slogans, and that all bottles are suitable for a primary school environment (take note of any characters, etc., printed on the bottles).
Earrings	Small, stud earrings only. No hoops or dangling earrings will be permitted. Children will be asked to remove these if they come into school wearing them.
Watches	Small, plain wrist watches (that will fit under a shirt/jumper sleeve) are permitted.
Necklaces	Not permitted.
Bracelets	Not permitted.
Rings	Not permitted.
Make up	Not permitted.
Nail polish	Not permitted.

4.2 Where to Purchase It

Parents and carers can purchase branded school uniform from:

- Our official supplier: Trutex Didcot (14 Cockcroft Road, Didcot, Oxfordshire, OX11 8LL, UK, +44 (0)1235 211011, Enquiries@myschoolwear.co.uk)

- High-street retailers: Generic items such as polo shirts, trousers, skirts, and shoes can be bought from supermarkets or clothing stores
- Second-hand uniform sales: Organised termly by our FOSCS, offering gently used items at low cost
- We encourage families to make use of second-hand options and welcome donations of clean, good-quality uniform items to support others in our school community.

5. Expectations for Our School Community

5.1 Pupils

At Sutton Courtenay Church of England Primary School, pupils are expected to wear the correct school uniform at all times, except on designated non-uniform days. **This includes:**

- While on the school premises
- Travelling to and from school
- Attending school-organised trips, events, or occasions where they are representing the school (if uniform is required)
- We encourage pupils to take pride in their appearance and understand that wearing the uniform helps foster a sense of belonging and respect.
- If a pupil wishes to request an amendment to the uniform policy in relation to their protected characteristics, they should speak with Lyndsay Whittington (HSLW) or to the class teacher, who will offer guidance and support.

5.2 Parents and Carers

Parents and carers play a vital role in supporting our uniform policy. They are expected to ensure that their child:

- Has the correct uniform and PE kit
- Wears clean clothing each day
- Has all items clearly labelled with their name
- Wears uniform that is in good condition

Non-compliance with the school uniform:

The school will always be considerate and discrete in trying to establish why a pupil is not wearing the correct uniform. Pupils will not be made to feel uncomfortable, nor discriminated against because their parents are unable to provide them with the required items of school uniform. In line with our culture of honest conversation with parents and carers, we encourage discussion with the school at the earliest opportunity if there are any difficulties. Parents and carers of pupils who do not wear their uniform correctly will be contacted and asked to bring a uniform. If this is not possible then pupils will be provided with the uniform they are missing, and parents will be asked to ensure correct uniform is worn the following day. If a child comes to school wearing something not considered to be appropriate or a part of our uniform policy, e.g. jewellery, teachers may ask them to remove it and will hand back to parents/carers following a discussion about why the item is not appropriate for school.

Lost property:

Children are encouraged, before leaving any room or space within the school, to check that they have everything. Staff on duty at playtime or lunchtime, on the playground, in the Sports Hall, or on the field, check that there are no items left in that space; any unclaimed items are checked for name tags. Any items found with a name label are returned to the child's class; any items without a name label are placed in the lost property boxes which are made available twice a week on the playground for the children, parents or carers to look through at the end of the day.

Valuable Items and Mobile Phones in School:

Children should not bring valuable items into school. If a child does arrive with a valuable item, the teacher will place it in a secure location—such as a desk drawer—and return it to the child or the parent or carer at the end of the day, with a request that it not be brought in again. For children in Year 5 and 6 who walk home independently and therefore carry a mobile phone, the following procedure must be followed: phones must be switched off (not simply put on silent) before entering the school grounds—for example, before reaching the driveway. They should then be handed to the class teacher for safekeeping. Mobile phones will be returned to pupils on the playground at dismissal time. They must not be used until the child has left the school premises, including the driveway.

If parents/carers wish to request an amendment to the uniform policy due to their child's protected characteristics, or concerns about the cost of uniform, they should contact the Headteacher or the class teacher to discuss options and support available. We ask that any concerns or complaints about the uniform policy are raised in a timely and respectful manner.

Disputes regarding uniform costs will be:

- Resolved locally through open dialogue
- Managed in line with our school's complaints policy

We are committed to working closely with families to find fair and practical solutions that uphold our values and meet the needs of our school community.

5.3 Staff

Staff at Sutton Courtenay Church of England Primary School are expected to support the consistent implementation of the school's uniform policy. They will monitor pupils to ensure they are wearing the correct uniform during the school day and at school-related events.

Where pupils are not in correct uniform, staff will:

- Speak with the pupil and their parent or carer to offer support and allow time to comply.
- Refer the matter to the headteacher if the situation does not improve.
- Ongoing breaches of the uniform policy will be addressed in accordance with the school's behaviour policy.

- In cases where non-compliance may be due to financial hardship, staff will take a considerate and supportive approach, working with families to identify solutions and offer guidance.

5.4 Governors

The Local Governing Body (LGB) of Sutton Courtenay Church of England Primary School is responsible for reviewing and overseeing the uniform policy.

Governors will ensure that the policy:

- Is appropriate for the school's context and community.
- Is implemented fairly and consistently across the school.
- Reflects the views of parents, carers, and pupils.
- Provides a uniform that is practical, safe, and suitable for all pupils.

The LGB will also ensure that uniform supplier arrangements prioritise cost and value for money. This includes avoiding single-supplier contracts where possible

6. Monitoring Arrangements

This uniform policy will be reviewed annually by the Headteacher. At each review, it will be approved by the Local Governing Body.

Any amendments will take into account feedback from pupils, parents, carers, and staff, and will be communicated clearly to the school community.

7. Links to Other Policies

This policy is linked to our:

- Behaviour Policy
- Equality Information and Objectives Statement
- Anti-Bullying Policy
- Complaints Policy
- Safeguarding and Child Protection Policy
- SEND (Special Educational Needs and Disabilities) Policy
- Attendance Policy
- Health and Safety Policy

These policies work together to ensure that our school environment is inclusive, respectful, and supportive of all pupils.